



## **Board of Chosen Freeholders**

### **REGULAR MEETING MINUTES**

February 7, 2018

4:00 PM

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey, 08079

**I. Call to Order**

Director Melissa DeCastro called the meeting to order at 4:00 PM.

**II. Invocation:**

Director Melissa DeCastro called upon Chaplain Dan Spencer of the Salem County Correctional Facility to provide the invocation.

**III. Pledge of Allegiance:**

Director Melissa DeCastro called upon Joseph Hannagan, Director of Veterans Affairs Services to introduce William "Spiffy" Calhoun, U.S. Navy Veteran (1956-1961), Alloway Township resident, who led the assembled in the Pledge of Allegiance.

**IV. Statement Regarding Open Public Meetings Act**

Clerk of the Board, Brenda Banks, stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting by:

1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
2. By posting notice on the bulletin board in the Salem County Courthouse, Fifth Street Complex; and
3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

**V. Attendance Roll Call**

On roll call, the following Freeholders were present: Lee Ware, Deputy Director Charles Hassler, Benjamin Laury, Scott Griscom, and Director Melissa DeCastro. Quorum was established with all five Freeholders present (5/0).

**VI. Minutes**

Motion was made by Deputy Director Hassler to dispense with the reading of the minutes of the January 17, 2018 regular meeting. Minutes are to be received, approved, and recorded in the Minute Book. Freeholder Lee Ware seconded the motion. With no further discussion, it carried by a roll call vote of 5 Approved / 0 Opposed/ 0 Abstained.

**VII. Special Recognition – No special recognitions.**

**VIII. Presentation – No presentations.**

**IX. Waiver of the Rules - No waiver of the rules.**

## **X. Correspondence**

### **A. General:**

1. Letter from Mr. Donald Masten, Esquire regarding arbitrator selection providing his review of the Courthouse and his resignation as the designated Arbitrator due to the change in administration and ability to select someone more to philosophy and goals.
2. Letter from Mercer County with a copy of their Resolution No. 2018-35 opposing the New Jersey Department of Agriculture's Proposed Bee Keeping Regulations.
3. Revised Calendar Year 2018 County Budget Projections – Division of Family Development SSI and TANF Costs (Charts 2 & 3)
4. Monmouth County Resolution opposing the legalization of recreational marijuana use.
5. Cape May County Resolution opposing offshore oil and gas activities.
6. Resignation from David Schaffer from the Salem County Agriculture Board.

### **B. Committee/ Commission Minutes:**

1. Public Works Committee Meeting Minutes from December 5, 2017.
2. Salem County Improvement Authority December 14, 2017 meeting minutes.

Motion was made by Deputy Director Charles Hassler to accept and file the correspondence, as well as, the committee/ commission minutes and reports be made a part of the minutes.

Freeholder Lee Ware seconded the motion and as there was no discussion, it carried by a roll call vote of: 5 Approved/ 0 Opposed/ 0 Abstained.

## **XI. Payment of Bills and Claims**

Motion was made by Deputy Director Charles Hassler that all bills and claims, when audited and properly signed, be paid and charged to their respective accounts. Freeholder Lee Ware seconded the motion, with no discussion, it carried by a roll call vote of 5 Approved/ 0 Opposed/ 0 Abstained.

## **XII. Treasurer's Report : December 2017 Report**

Motion was made by Deputy Director Charles Hassler to accept the December 2017 Treasurer's Report. Freeholder Lee Ware seconded the motion, with no discussion, it carried by a vote of 5 Approved/ 0 Opposed/ 0 Abstained.

## **XIII. Resolutions:**

Director Melissa DeCastro asked Freeholders if there were any resolutions that will need to be read separately this evening and Freeholder Ben Laury asked for A 18 to be read and voted on separately. She called upon Clerk of the Board to read the Resolutions by title.

### **A. ADMINISTRATIVE COMMITTEE – DeCastro, Hassler**

Resolution 2018-66

Resolution Appointing Members to the Salem County Advisory Solid Waste Council.

Resolution 2018-67

Resolution Appointing Members to the Salem County Youth Services Commission.

Resolution 2018-68

Resolution Appointing Members to the Economic Development Council.

Resolution 2018-69

Resolution Appointing Freeholder Members to Various School Boards and Committees.

Resolution 2018-70

Resolution for the Appointment of Members to the Salem County Advisory Council, Office on Aging.

Resolution 2018-71

Resolution Appointing Members to the Salem County Office of Disability Services Advisory Board.

Resolution 2018-72

Resolution Appointing Members to the Salem County Tourism Advisory Council.

Resolution 2018-73

Resolution Appointing Members to the Shared Services Working Group.

Resolution 2018-74

Resolution for the Appointment of Members to the Salem County Commission on Women.

Resolution 2018-75

Resolution Appointing Members to the Spanish Community Outreach Advisory Committee.

Resolution 2018-76

Resolution Appointing members to the Salem County Voting Accessibility Committee.

Resolution 2018-77

Resolution Appointing Members to the Salem County Right-of-Way Commission.

Resolution 2018-78

Resolution Appointing Members to the South Jersey Economic Development District for the County of Salem.

Resolution 2018-79

Resolution Appointing Members to the Salem County Community College Trustee Search Committee.

Resolution 2018-80

Resolution Appointing Members to the Salem County Planning Board.

Resolution 2018-81

Resolution Removing any Liability for the Final 2017 and First Payroll of 2018 for Utilization of Former Staff Signatures.

Resolution 2018-82

Resolution Amending the 2018 Temporary Budget.

Resolution 2018-83

Resolution Changing Custodian of Funds of Established Petty Cash Funds.

Resolution 2018-84

Resolution Establishing a Fair and Open Process for the Awarding of Professional Services Contracts for County of Salem.

Resolution 2018-86

Resolution Authorizing Disposal of Surplus Property Via Govdeals.com

Resolution 2018-87

Resolution Amending Resolution 2017-350 Awarding a Contract for the Provision of Specialized Transportation Services for the Salem County Office on Aging.

Resolution 2018-88

Resolution Amending Resolution 2017-297 Approving Change Order No.1 for the County Engineer Professional Services Contract.

Resolution 2018-89

Resolution Appointing Members to the Salem County Construction of Appeals.

Resolution 2018-90

Resolution Amending Resolution 2018-36 and Appointing Members to the Salem County Agriculture Development Board.

There was a motion to move for adoption Resolutions above by Deputy Director Charles Hassler, seconded by Freeholder Lee Ware. There was no discussion, the motion passed with a roll call vote of:

5 Approved/ 0 Opposed/ 0 Abstained.

Resolution 2018-85

.Resolution Amending Resolution 2018-007 Awarding a Contract for Labor Counsel for the County of Salem.

There was a motion to move for adoption Resolution 2018-85 by Deputy Director Charles Hassler, seconded by Freeholder Lee Ware. During discussion, Freeholder Ben Laury wanted to again state his concern as last year had solicitor and now hiring additional counsel when last year county solicitor was doing these tasks. No further discussion took place and the motion carried by a roll call vote of:

Approved: (3) DeCastro, Hassler, Ware      Opposed: (2) Griscom, Laury      Abstain: 0

**B. AGRICULTURAL/ TOURISM COMMITTEE – Ware, Laury**

**C. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Griscom**

Resolution 2018-91

Resolution Approving the Execution of Change Order #1 Resurfacing of Cohansey-Friesburg Road, County Road #635 In Alloway Township for the County of Salem; NJDOT Job #7010303.

Resolution 2018-92

Resolution Approving Amendment “A” For Professional Traffic Engineering Consultant Centerton Traffic Signal Improvements Contract for the County of Salem.

Resolution 2018-93

Resolution Approving Bridge Construction Easement (Murphy’s Bridge, Friendship Road, Upper Pittsgrove Township).

There was a motion to move for adoption this three (3) Resolutions by Deputy Director Charles Hassler, seconded by Freeholder Scott Griscom. There was no discussion, the motion passed with a roll call vote of 5/0.      Approved: 5      Opposed: 0      Abstain: 0

**D. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Laury, DeCastro**

Resolution 2018-94

Resolution Authorizing an Agreement Between Mid-Atlantic States Career and Education Center and the Salem County Board of Chosen Freeholders to Provide Various Transportation for Delaware, Dialysis, Camden and Philadelphia Appointments.

Resolution 2018-95

Resolution Authorizing an Inter-local Agreement Between the Salem County Board of Chosen Freeholders and Certain Municipalities of Salem County for the Provision of Transportation Services Under Various Programs.

Resolution 2018-96

Resolution Authorizing an Agreement Between Mid-Atlantic States Career and Education Center and the Salem County Board of Chosen Freeholders to Provide Curb to Curb Transportation for Salem County Residents.

Resolution 2018-97

Resolution Appointing Medical Investigators for the County of Salem.

Resolution 2018-98

Resolution Appointing Pathologists for the County of Salem.

Resolution 2018-99

Resolution Amending the Name of the Office for Disabled Advisory Board to the Salem County Disability Advisory Board.

There was a motion to move for adoption this six (6) Resolutions by Freeholder Ben Laury, seconded by Freeholder Lee Ware. There was no discussion, the motion passed with a roll call vote of 5/0.      Approved: 5      Opposed: 0      Abstain: 0

**E. PUBLIC SAFETY COMMITTEE – Griscom, Ware**

**IX. Freeholder Old Business** – None was discussed.

**X. Freeholder New Business** – None was discussed.

**XI. Freeholder Public Announcements**

Freeholder Ben Laury stated he held his first meeting with the Education, Health/ Human Services Committee. There will be a NARCAN class on February 26. Our county lost three residents last month to overdose of Heroin. There will be a presentation made at a future Freeholder meeting because we had to postpone the Drug and Alcohol presentation at the December meeting.

**XII. Public Comment**

Ed Ramsay, Pittsgrove

Asked Director DeCastro in the newspaper, Bill Gallo indicated she was in Trenton on December 27 testifying on behalf of Salem County and he questioned why. Melissa DeCastro stated she believed it was regarding PSEG and nuclear.

Referenced the article on December 21 and what new ideas and fresh approaches and fiscal policy would be in 2018. She indicated last year she was frustrated that the committee's she was appointed to represent were not giving any or low funding. She did not vote for the budget because of the low surplus.

Inquired the military purchase of equipment by the Sheriff's Office and asked if that was being set up or if equipment was purchased. Freeholder Griscom indicated it was a setup to have available and for use as appropriate.

Stated that Freeholder Laury indicated the \$10,000 being for Adjuster and Resolution for Special Counsel up to \$17,500 last month for lawsuit and other concerns. Was the board advised other issues having two counsel working against or is there incompetence. Freeholder DeCastro indicated there are internal reasons.

Joanne Nacoccho, Quinton

Indicated the attorney expenses and the special counsel to address case against Director DeCastro and residency issues. The Republican party nominated and should have done their due diligence to look into that and it being caused by the Republican party. This case takes away from issues of the county, such as economic development and ratables.

Patty Bomba, Carney's Point

The Habitat for Humanity is hosting a Pot Pie Take Out for \$10, this Saturday, February 10.

Spoke about concerns about Code Blue as a volunteer. Indicated that OEM took over the calling of temperature and how it has changed. This Freeholder Board inherited as been issues over the three years. Code Blue has been cancelled a few nights due to lack of volunteers. Where do they go when the center is closed. Deputy Director Hassler indicated he will look into it and the program needs organization as he now there are issues with the bus route. Ms Bomba indicated

there were issues with the Point in Time to count the number of homeless. Director DeCastro indicated there are problems with the county process and it is done different in other counties.

Director Melissa DeCastro reminded of the next Freeholder meeting:

Wednesday, February 21, 2018  
Regular Meeting 4:00 PM Meeting  
Salem County Olde Courthouse, 104 Market Street, Salem, NJ 08079

Deputy Director Hassler indicated that we needed to go into Executive Session. County Counsel, Mike Mulligan, indicated that it would be for personnel and pending litigation.

Resolution 2018-100  
Resolution Authorizing Executive Session County of Salem.

Motion was made by Freeholder Lee Ware, seconded by Freeholder Charles Hassler. Public was informed that no decision would be made during executive session and they will only resume the meeting to adjourn. With no further discussion roll call vote 5/0 Approve.

Freeholders went into close session at 4:34 PM.

### **XIII. Adjournment**

Freeholder Ben Laury made a motion to adjourn the meeting, Freeholder Griscom seconded the motion. Motion passed by hand vote 5/0 at 4:51 PM.

Respectfully Submitted,

Brenda P. Banks  
Clerk of the Board